



US Army Corps of Engineers

U.S. Army Corps of Engineers – Jacksonville District – Regulatory Division
REQUEST FOR CORPS JURISDICTIONAL DETERMINATION (JD)
(For Jurisdictional Status and Identifying Wetlands and Other Aquatic Resources)

I. PROPERTY AND AGENT INFORMATION

A. Site Details/Location:

Site Name: _____ Date: _____
Property Owner: _____
Property Owner Address: _____
Phone: _____ Email: _____
Property Address (es): _____
Acreage: _____ City/Parish/Section/Township/Range: _____
County: _____ Parcel number(s): _____
Latitude (decimal degrees): _____ Longitude (decimal degrees): _____

B. Requestor of Jurisdictional Determination: (if there are multiple property owners please attach additional pages)

Name: _____
Company Name (if applicable): _____
Address: _____
Phone: _____ Email: _____
Check one: I currently own this property
I plan to purchase this property
Other, please explain _____

C. Agent/Environmental Consultant Acting on Behalf of the Requestor (if applicable):

Consultant/Agent Name: _____ Company Name: _____
Address: _____
Phone: _____ Email: _____

II. REASON FOR REQUEST (check all that apply)

- I intend to construct/develop a project or perform activities on this site which would be designed to avoid all aquatic resources.
I intend to construct/develop a project or perform activities on this site which would be designed to avoid all jurisdictional aquatic resources under Corps authority.
I intend to construct/develop a project or perform activities on this site which may require authorization from the Corps, and the Jurisdictional Determination would be used to avoid and minimize impacts to jurisdictional aquatic resources and as an initial step in a future permitting process.
I intend to construct/develop a project or perform activities on this site which may require authorization from the Corps; this request is accompanied by my permit application and the jurisdictional determination is to be used in the permitting process.
I intend to construct/develop a project or perform activities in a navigable water of the U.S., which is subject to the ebb and flow of the tide.
A Corps jurisdictional determination is required in order to obtain my local/state authorization.
I intend to contest jurisdiction over a particular aquatic resource and the request the Corps to confirm that jurisdiction does/does not exist over the aquatic resource on the parcel.
I believe that the site may be comprised entirely of dry land.
Other: _____

III. TYPE OF REQUEST: *(check all that apply)*

Approved¹ Jurisdictional Determination (AJD) Only

Preliminary² Jurisdictional Determination (PJD) Only

Approved Jurisdictional Determination (AJD) with submittal of Pre-Construction Notification or Department of the Army permit application

Preliminary Jurisdictional Determination (PJD) with submittal of Pre-Construction Notification or Department of the Army permit application

Verify Delineation of Wetlands and/or Other Aquatic Resources Only Conducted by Agent/Environmental Consultant with submittal of Pre-Construction Notification or Department of the Army permit application (No jurisdictional determination requested).

Verify Delineation of Wetlands and/or Other Aquatic Resources Only Conducted by Agent/Environmental Consultant (No jurisdictional determination requested).

I request that the **Corps delineate** the wetlands and/or other aquatic resources that may be present on the property with the attached Pre-Construction Notification or Department of the Army Permit Application.³

I request that the **Corps delineate** the wetlands and/or other aquatic resources that may be present on my property with an AJD or PJD.³

No Permit Required (NPR) Letter as I believe my proposed activity is not regulated.⁴

Unclear as to which jurisdictional determination I would like and require additional information to inform my decision.

¹Approved – An AJD is defined in Corps regulations at 33 CFR 331.2. As explained in further detail in RGL 16-01, an AJD is used to indicate that this office has identified the presence or absence of wetlands and/or other aquatic resources on a site, including their accurate location(s) and boundaries, as well as their jurisdictional status. AJDs are valid for 5 years.

²Preliminary – A PJD is defined in Corps regulations at 33 CFR 331.2. As explained in further detail in RGL 16-01, a PJD is used to indicate that this office has identified the approximate location(s) and boundaries of wetlands and/or other aquatic resources on a site that are presumed to be subject to regulatory jurisdiction of the Corps of Engineers. Unlike an AJD, a PJD does not represent a definitive, official determination that there are, or that there are not, jurisdictional aquatic resources on a site, and does not have an expiration date.

³Corps Delineations-Current workload and staffing limitations may substantially delay the Corps ability to perform a wetland delineation. The availability of the Corps to perform this service will be evaluated on a case by case basis. In general, the Corps will only perform an on-site delineation for non-commercial entities on parcels which total 5 acres or less. To ensure the accuracy of the supporting information and expedite review and processing, aquatic resource delineations should be completed by experienced/knowledgeable professionals in accordance with Corps established procedures and then submitted to the Corps for verification.

⁴No Permit Required" (NPR) Letter- A NPR letter may be provided by the Corps to notify the requestor that an activity will not require a permit (authorization) from the Corps; this letter can only be used if the proposed activity is not a regulated activity, regardless of where the activity may occur. A NPR letter cannot be used to indicate the presence or absence of wetlands and/or other aquatic resources, nor can it be used to determine their jurisdictional status.

*Please note that delineated boundaries of aquatic resources need to be flagged on-site in order for the Corps to field verify the delineation. This applies to all delineations conducted by an Agent/Environmental Consultant for all types of projects, permit applications, and JD requests. Additionally, the boundaries of the parcel should be clearly marked by staking, fences, cut lines, or other landmarks, and the interior of the property should be readily accessible. Transect cut lines may be required for access and physical reference in densely vegetated areas.

IV. LEGAL RIGHT OF ENTRY

By signing below, I am indicating that I have the authority, or am acting as the duly authorized agent of a person or entity with such authority, to and do hereby grant U.S. Army Corps of Engineers personnel right of entry to legally access the property(ies) subject to this request for the purposes of conducting on-site investigations (e.g., digging and refilling shallow holes) and issuing a jurisdictional determination. I acknowledge that my signature is an affirmation that I possess the requisite property rights to request a jurisdictional determination on the properties subject to this request.

Mailing Address	Property Address/Parcel number(s)
Email Address	Daytime Phone Number
*Signature	Printed Name and Date

Jacksonville Permits Section P.O. Box 4970 Jacksonville, FL 32232-0019 Corpsjaxreg-nj@usace.army.mil	Cocoa Permits Section 400 High Point Drive, Suite 600 Cocoa, FL 32926-6662 Corpsjaxreg-nc@usace.army.mil	Pensacola Permits Section 41 North Jefferson Street, Suite 301 Pensacola, FL 32502-5664 Corpsjaxreg-NL@usace.army.mil
Panama City Permits Section 1002 West 23 rd Street, Suite 350 Panama City, FL 32405-3648 Corpsjaxreg-NP@usace.army.mil	Tampa Permits Section 10117 Princess Palm Avenue, Suite 120 Tampa, FL 33610-8302 tampareg@usace.army.mil	Fort Myers Permits Section 1520 Royal Palm Square Blvd, Suite 310 Fort Myers, FL 33919-1036 SF.New.Applications@usace.army.mil
Palm Beach Gardens Permits Section 4400 PGA Boulevard, Suite 500 Palm Beach Gardens, FL 33410- 6557 Application-sp@usace.army.mil	Miami Permits Section 9900 SW 107 th Avenue, Suite 203 Miami, FL 33176-2785 SEAPPLS@usace.army.mil	Antilles Permits Section Annex Building Fundacion Angel Ramos 383 F.D. Roosevelt Ave., Suite 202 San Juan, Puerto Rico 00918

*Authorities: Rivers and Harbors Act, Section 10, 33 USC 403; Clean Water Act, Section 404, 33 USC 1344; Marine Protection, Research, and Sanctuaries Act, Section 103, 33 USC 1413; Regulatory Program of the U.S. Army Corps of Engineers; Final Rule for 33 CFR Parts 320-332.
 Principal Purpose: The information that you provide will be used in evaluating your request to determine whether there are any aquatic resources within the project area subject to federal jurisdiction under the regulatory authorities referenced above.
 Routine Uses: This information may be shared with the Department of Justice and other federal, state, and local government agencies, and the public, and may be made available as part of a public notice as required by federal law. Your name and property location where federal jurisdiction is to be determined will be included in the approved jurisdictional determination (AJD), which will be made available to the public on the District's website and on the Headquarters USACE website.
 Disclosure: Submission of requested information is voluntary; however, if information is not provided, the request for an AJD cannot be evaluated nor can an AJD be issued.

**U.S Army Corps of Engineers, Jacksonville District Regulatory Division
Information Recommended For a Wetland Delineation Submittal**

This document provides a list of detailed information that is recommended for all delineations of aquatic resources and upland determinations that are submitted to the Corps for approval. The information listed below should be submitted with Jurisdictional Determination Requests and/or Wetland Delineations. To reduce delays in verifying Jurisdictional Determinations and Wetland Delineations, it is recommended that the information provided is a complete and true representation of wetlands and other aquatic resources that may be present onsite utilizing methods outlined in the 87 Wetland Delineation Manual and appropriate Regional Supplement. Please note that disturbed or problematic sites as well as sites with previous land use practices such as agriculture and silviculture should utilize methods outlined in Chapter 5 of the Regional Supplement.

Jurisdictional Determination (JD) Request Form

- Current version from Jacksonville District website must be completed fully and signed.

Wetland Determination Data Forms

- Current version of appropriate data form must be used and completed fully.
- Data points should be taken to reflect the current site conditions and represent the vegetative communities on site.
- A sufficient number/location of data points should be taken to represent the wetland/non-wetland status of the entire investigation area.
- Data points locations should confirm or refute the potential for aquatic resource presence depicted on natural resource mapping (Google Earth historical aerial imagery, NWI mapping, NRCS soils mapping, USGS Quadrangle mapping, National Hydrography Data Set (NHDS) mapping, LiDAR, etc.).
- Data points must be located such that there is at least a pair of points for each wetland identified on both sides of the wetland line in positions that illustrate the distinction between wetland and non-wetland.

Maps, Figures, and Photos

- Location Maps: large and small scale maps including streets, intersections, cities, etc. clearly depicting the location of the site in relation to surroundings.
- Project Area/Investigation Area must be overlain on:
 - A representative time sequence of historical aerial imagery. Particularly images taken during the wet season.
 - USGS Topographic Map.
 - NRCS Hydric Rating By Map Unit Web Soil Survey Map.
 - National Wetlands Inventory Map.
 - LiDAR Mapping If Available.
- Site photographs from locations of data points and other relevant site features. Depict photo location and direction on the aquatic resources figure.

- Figure depicting all aquatic resources and other pertinent features identified as present preferably on an aerial image using no-fill polygons. Figure should include:
 - Title Block with project name, applicant, county, state, date.
 - Solid bold line depicting project area boundary with label.
 - North arrow.
 - Clearly marked boundaries of all wetlands and/or other aquatic resources and other pertinent features that are present (Wetlands, Tributaries, Lakes, Borrow Pits, Ponds, Rivers, Drainage Features, Ditches).
 - Size of the site (acres)
 - The size (acres) and length (linear feet) of each individual linear aquatic resource included on the depiction.
 - The size (acres) of each individual non-linear wetland and/or other aquatic resources included on the depiction.
 - Data point locations.
 - Photo locations and direction.

The following tables should be utilized for labeling aquatic resources on the delineated aquatic resource map (wetland delineation map).

Table 1: Aquatic Resource Map/Figure Labels for PJDs and Delineations Only

Label	Description
Wetland X (tidal, non-tidal)	All wetlands, including tidal wetlands.
Non-wetland waters X (tidal, non-tidal)	All non-wetland aquatic resources (ponds, linear features, tributaries, tidal open water).
Upland	Uplands should be labeled.
Non-aquatic resource X (optional)*	Features determined to be non-aquatic resources.

Table 2: Aquatic Resource Map/Figure Labels for AJDs

Jurisdictional Feature Label	Description
TNW X	Traditionally Navigable Water or tidal wetland.
Jurisdictional Tributary X	Tributary, relatively permanent water, or stream bed.
Jurisdictional Wetland X	Meeting 3 parameters or other wetland determination criteria as per 1987 Wetland Delineation Manual and appropriate Regional Supplement.
Other Jurisdictional WOUS X	Other Waters of the United States such as ponds, lakes, ditches, impoundments, etc.
Non-jurisdictional Wetland X	Wetland determined to be non-jurisdictional.
Non-jurisdictional Feature X	Non-jurisdictional ponds, borrow pits, linear features, ditches, etc.
Upland	Uplands should be labeled when wetlands or other waters, regardless of jurisdictional status, are present. When no wetlands or other waters are present, the Upland label is not necessary.

*Optional - Non-Jurisdictional Linear Features or ditches for AJDs and non-aquatic resources for PJDs are not required to be included on the depiction but should be shown and provided on a supplemental sketch.