

FINAL

COMMUNITY RELATIONS PLAN



Formerly Used Defense Site (FUDS)
Military Munitions Response Program
Remedial Investigation/Feasibility Study, Proposed Plan and
Decision Document

March 2016
Revision 00

STROTHER FIELD DISPOSAL AREA MUNITIONS RESPONSE SITE
STROTHER FIELD
Cowley County, Kansas
FUDS Property Number: B07KS0277
FUDS Project Number: B07KS027703
U.S. Army Corps of Engineers – Kansas City District



The original Strother Field water tower and old Army Air Corps barracks of WWII

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ACRONYMS AND ABBREVIATIONS

%	Percent	MEC	Munitions and Explosives of Concern
ARAR	Applicable or Relevant and Appropriate Requirement	MRS	Munitions Response Site
ASR	Archive Search Report	MRSPP	Munitions Response Site Prioritization Protocol
Bay West	Bay West LLC	NCP	National Oil and Hazardous Substances Pollution Contingency Plan
CERCLA	Comprehensive Environmental Response, Compensation, and Liability Act	OEW	Ordnance Explosive Waste
CFR	Code of Federal Regulations	PP	Proposed Plan
CRP	Community Relations Plan	RI	Remedial Investigation
CSM	Conceptual Site Model	SARA	Superfund Amendments and Reauthorization Act
CWM	Chemical Warfare Materiel	SI	Site Inspection
DD	Decision Document	SSHP	Site Safety and Health Plan
DGM	Digital Geophysical Mapping	TO	Task Order
DoD	Department of Defense	UFP-QAPP	Uniform Federal Policy – Quality Assurance Project Plan
EOD	Explosive Ordnance Disposal	USACE	United States Army Corps of Engineers
EP	Engineering Pamphlet	UXO	Unexploded Ordnance
FS	Feasibility Study	Weston	Weston Solutions, Inc.
FUDS	Formerly Used Defense Site		
IEP	Important Ecological Place		
MC	Munitions Constituents		
MD	Munitions Debris		

1.0 OVERVIEW OF THE COMMUNITY RELATIONS PLAN

This Community Relations Plan (CRP) has been developed by Bay West LLC (Bay West), with principal subcontractor Weston Solutions, Inc. (Weston), for the United States Army Corps of Engineers (USACE) – Kansas City District, under USACE – Omaha District Contract W9128F-10-D-005, Task Order (TO) 0030, for investigation of the Strother Field Disposal Area Munitions Response Site (MRS) at the Strother Field Airport/Industrial Park in Cowley County, Kansas. The former Strother Army Air Field Formerly Used Defense Site (FUDS), Project Number B07KS0277, is located along Highway 77 approximately 5 miles south of Winfield and 6 miles north of Arkansas City, Kansas. The FUDS and disposal area locations are shown on **Figure 1-1** and **Figure 1-2**, respectively. The MRS is depicted on **Figure 1-3**.

The purpose of the CRP is to guide public involvement during project execution of the Remedial Investigation (RI), Feasibility Study (FS), Proposed Plan (PP), and Decision Document (DD) phases of the remedial process in accordance with the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended by the Superfund Amendment and Reauthorization Act (SARA). The purpose of the RI is to characterize the nature and extent of munitions and explosives of concern (MEC) and munitions constituents (MC) and impacted environmental media related to historic military training conducted during World War II at the former Strother Army Air Field. The results of the RI will be used to evaluate and document the need for further remediation to address any hazards identified to human health or the environment through a FS and subsequent PP and DD. Public involvement activities during this process are addressed in this CRP.

This CRP is designed to meet the requirements of the National Oil and Hazardous Substances Pollution Contingency Plan (NCP) and Engineering Pamphlet (EP) 200-3-1 for *Public Participation Requirements for Defense Environmental Restoration Program*. The NCP provides detailed requirements for community involvement in all phases of environmental response actions. USACE’s EP 200-3-1 presents an overall survey of public involvement programs, with special emphasis to the development and revisions of CRPs. This CRP is a living document that will be revised throughout the duration of the project to address public involvement and concerns, and will be updated when project documents, elements, or schedules change significantly.

1.1 Purpose of the Community Relations Plan

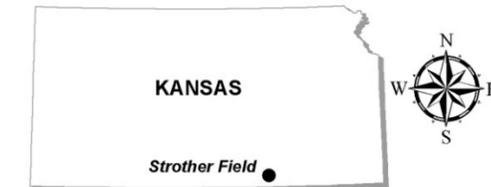
The purpose of the CRP is to identify public concerns; keep the public informed of project activities on an ongoing basis; and to provide a meaningful, open, and proactive communication exchange that affords the major stakeholders the opportunity to be involved in the decision-making process, as appropriate. USACE will implement the community involvement activities presented in this CRP to ensure the public is continuously informed about and provided opportunities to be involved in the environmental restoration process at the Strother Field Disposal Area MRS. The CRP provides the framework for information exchange and public involvement in the environmental activities that will be performed at the Disposal Area MRS. This plan discusses the use of various communication tools to disseminate information and/or solicit involvement from the public.



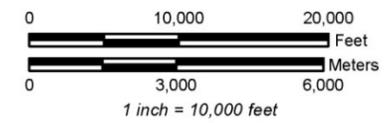
Figure 1-1

Strother Field Location Map

**Strother Field FUDS
Cowley County, Kansas
FUDS Property No. B07KS0277**



*Coordinate System: NAD 1983 UTM Zone 14N
Basemap: National Geographic Society, i-cubed*



 Strother Field FUDS - Installation Boundary



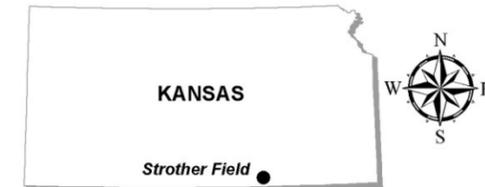
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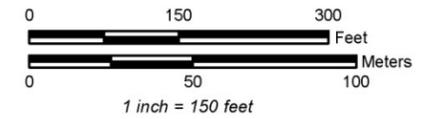
Figure 1-3

Munitions Response Site

**Strother Field FUDS
 Cowley County, Kansas
 FUDS Property No. B07KS0277**



Coordinate System: NAD 1983 UTM Zone 14N
 Basemap: Bing Aerial Imagery WMS



 Disposal Area MRS Boundary



Drawn By: S.G. Date Drawn/Revised: 12/23/2015 Project No. J150506

Y:\Clients\US_ARMY_CORP_OF_ENGINEERS_OMAHA\Strother_Field\MapDocs\UI50506 FIG 1-3 Munitions Response Site.mxd

1.1.1 Organization of the Community Relations Plan

This CRP consists of the following sections:

- **Section 1.0** – A summary of the objectives and contents of the CRP and brief overview of the RI/FS, PP, and DD process.
- **Section 2.0** – Site background and description of the MRS to be addressed during the RI/FS and subsequent PP and DD.
- **Section 3.0** – A profile of the community around the FUDS, and a discussion of issues and concerns of the community.
- **Section 4.0** – A discussion of the public involvement program components.
- **Section 5.0** – References

This CRP contains project-specific contact information for public relations activities in the following appendices:

- **Appendix A** – Example Community Survey
- **Appendix B** – Media List
- **Appendix C** – Potential Meeting Locations
- **Appendix D** – Public Involvement Tools
- **Appendix E** – Stakeholders List
- **Appendix F** – Glossary
- **Appendix G** – Information Repository and Administrative Record File Location

1.1.2 Goals of the Public Involvement Program

EP 200-3-1 states the following goals of a public involvement program:

- Ensure that stakeholders understand that personnel, environmental, and property safety is the paramount concern during response actions.
- Serve the community's information needs by keeping local residents, officials, and other stakeholders informed in a timely manner of response actions and public involvement activities.
- Actively solicit the community's input and collaboration in planning, designing, and executing the project.
- Provide local residents, officials, and other stakeholders an opportunity to review and comment on studies being conducted, and on proposed remedial or removal response alternatives and decisions.
- Encourage and enable the public to get involved.
- Identify and deal responsively with public concerns.
- Foster and maintain a climate of understanding and trust between stakeholders and USACE by explaining to stakeholders how USACE considered their comments, what USACE plans to do, and how USACE reached its decisions.

2.0 SITE DESCRIPTION AND HISTORY

This section describes the basic geographical, historical, and past environmental activities that occurred at the Strother Field FUDS Disposal Area MRS.

2.1 Site Description

The Strother Field FUDS property number B07KS0277, is located approximately 5 miles south of Winfield and 6 miles north of Arkansas City in Cowley County, Kansas. The former Strother Field is located in the Flint Hills region of Kansas, an area of flat-topped hills; limestone outcrops; long, steep slopes; and valleys covered with natural prairie grasses. The tall grasses in this region are mostly big and little bluestem, switch grass, and Indian grass. Trees are located along stream and river bottoms. Currently, the land comprising the Disposal Area MRS is entirely used for growing crops (USACE, 2010).

Posey Creek (see **Figure 1-3**) runs along the eastern border of the site and drains into the Walnut River. Posey Creek becomes an artificial perennial stream as it passes through Strother Field. It is the only perennial surface water at the site. Posey Creek becomes a natural perennial stream approximately 1.5 miles downstream of Strother Field, where it begins to intersect an alluvial aquifer that contributes baseflow to the creek. The swale, drainage ditches, and the storm sewer all flow to Posey Creek at the southeastern corner of the FUDS.

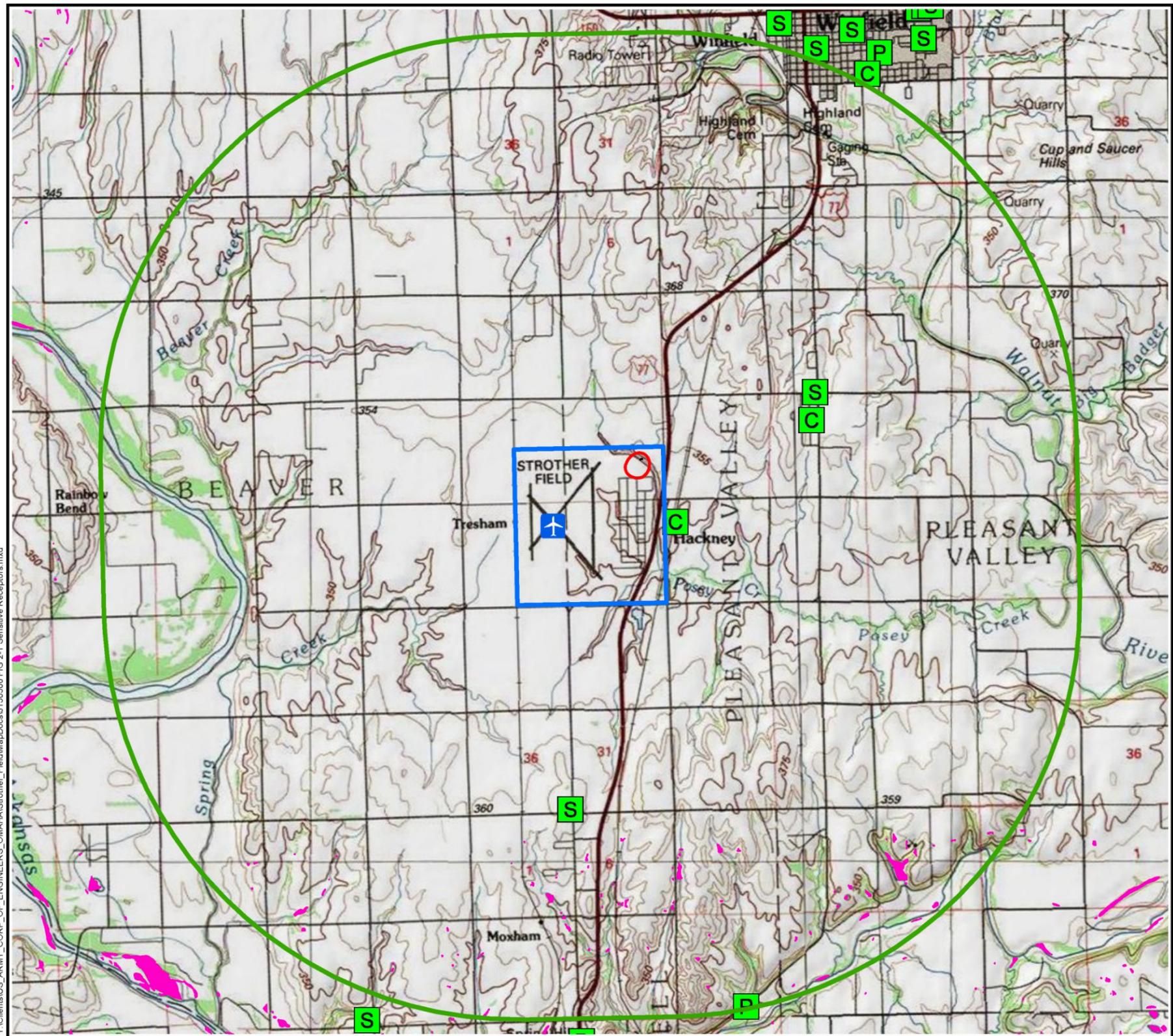
Prior to Department of Defense (DoD) use, the FUDS was used for agricultural purposes (cultivation and livestock). During DoD use, conventional ordnance, chemical munitions, and pyrotechnics were used and/or stored at the site. Facilities at Strother Field included a small arms storage building, a magazine, an igloo, a skeet range, and a pistol range (USACE, 2006).

Currently, most of the property is occupied by the Strother Field Airport and Industrial Park, which are managed by the Strother Field Commission representing Arkansas City and Winfield. The industrial park covers the majority of the former base cantonment area. The remaining portions of the FUDS property are privately owned. Only a few of the original air field facilities remain standing, including a hangar, waste water treatment facilities, and a water tower. The Industrial Park has hosted a variety of industries, including a jet engine overhaul facility, a beer distributor, driver's license office, and other manufacturers. There is no residential property. The non-industrial portions of the site are used for agricultural production (USACE, 2006). Sensitive receptors within a 4-mile radius of the FUDS are shown on **Figure 2-1**.

During the SI (USACE, 2010), the United States Fish and Wildlife Service and Kansas Department of Wildlife, Parks, and Tourism were contacted concerning Important Ecological Places (IEPS) and threatened or endangered species that might be present in the FUDS. Although Cowley County is home to 13 federal and state threatened and endangered species, neither agency indicated that any areas of the FUDS were managed for ecological purposes or qualified as IEPs or sensitive environments.

2.2 Site History

Strother Field was initially commissioned in 1942 and used primarily for basic training for Air Corps cadets. Four auxiliary landing fields were associated with Strother Field (#1, #2, #3, and #5) and used primarily for emergency and touch-and-go landings. By 1944, the installation became a fighter pilot training station.

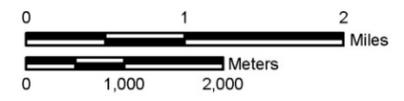


Y:\Clients\US_ARMY_CORP_OF_ENGINEERS_OMAHA\Strother_Field\MapDocs\J150506 FIG 2-1 Sensitive Receptors.mxd

Figure 2-1
Sensitive Receptors and
Environments Within a 4-Mile Radius
Strother Field FUDS
Cowley County, Kansas
FUDS Property No. B07KS0277



Coordinate System: NAD 1983 UTM Zone 14N
Basemap: Bgn Aerial Imagery WMS



- Strother Field FUDS Boundary
- 4 mile radius from FUDS Boundary
- Disposal Area MRS
- Wetlands Area
- ✈ airport
- S school
- P park
- C church



Drawn By: MDH Date Drawn/Revised: 1/27/2016 Project No. J150506

Training included expanded instrument training, and strafing and bombing practice, which was conducted at the auxiliary airfields and not Strother Field. The site was declared surplus in January 1946 and conveyed to the cities of Winfield and Arkansas City in May 1948 (USACE, 2006).

Most of the FUDS property is occupied by the Strother Field Airport and Industrial Park, which are managed by the Strother Field Commission representing Arkansas City and Winfield. The industrial park covers the majority of the former base cantonment area. The remaining portions of the FUDS property are privately owned.

The industrial park has hosted a variety of industries, including a jet engine overhaul facility, a beer distributor, driver's license office, and other manufacturers. There is no residential property use. Non-industrial portions of the site are used for agricultural production (USACE, 2006).

There is no historical information available for the Disposal Area MRS. One interviewee in the Archive Search Report (ASR) indicated he had heard reports of burial sites at Strother Field, but specific locations were never identified. Aerial photographs evaluated during the ASR indicated only features related to the skeet range were observed in the area; there was no evidence of disturbance related to other activities. Thus, the existence of the Disposal Area was unknown prior to site inspection (SI) field work.

In general, Strother Field was used from 1942 to 1946; however, years of use of the Disposal Area are unknown. The Disposal Area MRS is primarily located within a former small arms training and skeet range at the FUDS identified during the ASR as part of Range Complex #1. The cities of Winfield and Arkansas City own the majority of the property, which is primarily leased for farming. There are no access restrictions at the Disposal Area and a majority of the Disposal Area MRS has been plowed without a reported incident for more than 50 years.

2.3 Previous Environmental Studies

2.3.1 Inventory Project Report – 1994

The Inventory Project Report was completed by USACE in April 1994. The report determined that the site was formerly used by DoD and therefore eligible under the Defense Environmental Restoration Program as a FUDS. One potential project was identified at the FUDS as an "Ordnance and Explosive Waste" project (USACE, 1994).

2.3.2 Archives Search Report – 2006

The USACE – Huntsville Division prepared the ASR. An ASR compiles information obtained through historical research at various archives and records-holding facilities, interviews with individuals associated with the property or its operations, and personal visits to the property. Efforts were directed towards determining the types, quantities, and probable locations of ordnance explosive waste (OEW) and/or chemical warfare materiel (CWM) abandoned by the DoD prior to relinquishing ownership.

The ASR concluded that there is no evidence of existing OEW or CWM contamination at any of these sites. The report stated that there have been no documents identifying burial sites and no reports of OEW ever being found at the site. The area outside the runways and base cantonment portion of Strother Army Airfield have also been plowed and planted for decades with no evidence or reports of OEW ever being found (USACE, 1994).

The report recommended that any further investigation into OEW or CWM at Strother Army Air Field be terminated; however, the industrial park coordinator should be informed that if a historic dump site is uncovered in the future, there is a remote possibility that OEW and CWM might be found amongst the debris.

2.3.3 Site Inspection – 2010

During the SI, a visual reconnaissance was conducted on October 20 and 21, 2009, to find evidence of former range activity (e.g., surface debris, stressed vegetation). The visual reconnaissance was supplemented with an all-metal detector to identify any metallic items present. The field team observed munitions debris (MD) and potential MEC associated with AN-M50 and AN-M54 incendiary bombs (12 items) and M15 white phosphorous smoke hand grenades (two items). The MD and potential MEC items were concentrated in an approximately 2-acre area.

Upon initial discovery, none of the items were believed to be MEC. After further research, the unexploded ordnance (UXO) technician determined one of the items was a portion of one AN-M50 incendiary bomb that was large enough to contain the first fire mixture, primer, and thermate, indicating the item could be MEC. The item was not confirmed as MEC but it was treated as such as a precaution.

The Explosive Ordnance Disposal (EOD) Unit from McConnell AFB, Wichita, Kansas responded and confirmed the identification of the AN-M50 incendiary bomb, but they could not confirm the item was MEC. The EOD Unit transported the item to the eastern portion of the FUDS, where it was destroyed amongst rubble piles from former runways.

Historical documentation does not indicate the use of the 4-pound incendiary bombs or any smoke hand grenades at the FUDS; therefore, it is presumed the area was used for munitions disposal rather than as a target range or training area given the mixed nature of the munitions and the proximity to the airfield cantonment area.

The SI recommended the Disposal Area be added to the MRS Inventory, with a size of approximately 28.3 acres as defined by the fragmentation distances of the munitions identified during the SI.

2.4 Lead Agency

USACE is the lead agency and is responsible for all environmental and community relations activities to be undertaken for the Disposal Area MRS. USACE – Omaha District will serve as the military munitions design center, and USACE – Kansas City District will serve as the project management lead for this TO.

2.5 Upcoming Environmental Studies

2.5.1 Remedial Investigation

The purpose of an RI is to determine the nature and extent of contamination at the MRS. Field work for the RI is scheduled to begin in June 2016. The technical approach for the Disposal Area MRS is to:

1. Collect samples to characterize MRS conditions with respect to MC with no remaining data gaps and in sufficient quantity to support a FS;
2. Conduct a baseline human health risk assessment and ecological risk assessment;
3. Evaluate potential MEC presence using a combination of digital geophysical mapping (DGM) and metal detectors; and
4. Update the conceptual site model (CSM) and Munitions Response Site Prioritization Protocol (MRSP).

2.5.2 Feasibility Study and Proposed Plan

The FS follows the RI if unacceptable risks to human health and the environment exist. During the FS technical phase, the RI data are analyzed and remedial alternatives are identified. The FS serves as the mechanism for the development, screening, and detailed evaluation of remedial alternatives. Upon completion of the FS, a PP is prepared. The PP is a document prepared for distribution to the public that describes the preferred remedial alternative based on the results of the FS and identifies the rationale for the proposed action. A public comment period (offered for at least 30 days) and opportunity for a public hearing take place after the release of the PP and before the DD.

2.5.3 Decision Document

Following the PP, a DD is prepared. The DD explains which remedial alternative(s) will be used including rationale for selection, a summary of community concerns and how they were addressed (i.e., responsiveness summary), and identification of applicable or relevant and appropriate requirements (ARARs).

3.0 COMMUNITY BACKGROUND

The following sections include a description of the communities in the vicinity of the Strother Field Disposal Area.

3.1 Communities Profile

This section provides a brief overview of Cowley County and the two incorporated cities near the site: Arkansas City and Winfield, Kansas.

3.1.1 Cowley County, Kansas

Cowley County was organized on February 28, 1870. The county was named for First Lieutenant Matthew Cowley of the Ninth Kansas Cavalry, who died in Little Rock, Arkansas, in 1864. The county is located along the southern border of Kansas. The county is governed by three elected commissioners, each representing a district. A county administrator is appointed by the commissioners. Two cities (Arkansas City and Winfield) and 25 townships are located in Cowley County. The county has five unified school districts and two colleges (Cowley College in Arkansas City and Southwestern College in Winfield). The county also has several attractions that include the following:

- Cherokee Strip Museum – The museum showcases the Land Rush in 1893, Chilocco Indian School, Burlington Northern Santa Fe Railroad, Warren Bunkhouse, and pioneer artifacts. The Bill Baird Memorial Pioneer Farm and Garden display a farm at the turn of the 19th Century.
- Chaplin Nature Center – The center is located along the Arkansas River and is owned and operated by the Wichita Audubon Society. The 230-acre preserve offers seven main and side trails.
- Cowley County Historical Museum – The museum has 13 rooms of displays that include a parlor and bedroom with furnishings from the late 1800s to the early 1900s, a Crayola Crayon Exhibit, and displays of a 1931 fire engine and other firefighting tools.
- Cowley State Fishing Lake – The lake is surrounded by a tallgrass prairie and attracts wildlife such as upland sandpipers, common nighthawks, and eastern meadowlarks. The trees at the lake are temporary homes to migrating songbirds and nesting homes to northern orioles, kingbirds, robins, and mourning doves. The 25-foot Cowley Lake Waterfall is located at the lake. In 2014, Yahoo Travel included the Cowley Lake Waterfall in the “Top 12 Most Beautiful Waterfalls in America.”
- Stone Arch Bridges – Out of 1,700 stone arch bridges remaining in the United States, 18 stone arched bridges are located in Cowley County.
- Barn Quilts – The Cowley County Quilt Trail features 46 barn quilts throughout the county. The communities of Dexter and Burden, Kansas, have the most barn quilts on display.

Strother Field Airport/Industrial Park is located in Cowley County, approximately half-way between the cities of Arkansas City and Winfield. Strother Field Airport/Industrial Park is a 1,600-acre general aviation airport and industrial park that is home to more than 25 manufacturing businesses that employ over 1,200 employees. The industrial park is also the location of state and county services such as the Kansas Department of Transportation driver’s license office, Cowley County Mental Health, and Cowley County Humane Society. Cowley Cinema 8, a new movie complex, is also located at the industrial park.

The general aviation airport has two runways that have been rehabilitated within the past 5 years. The runways are lighted/pilot controlled. The primary runway is 5,506 feet long and the secondary runway is 3,150 feet long. Both runways can accommodate corporate jets and multi-engine and single-engine aircrafts.

3.1.2 Arkansas City, Kansas

Arkansas City is located in the peninsula at the junction of the Arkansas and Walnut Rivers and was incorporated in 1872. The city is governed by five city commissioners, a mayor, and a city manager. Arkansas City has five elementary schools, one middle school, one high school, one parochial school, two private schools, and one college. The city maintains 17 parks and residents support the Ark City Recreation Center. Arkansas City is home to a number of attractions and festivals:

- Historical Congregational Church
- Earle Wright Art Gallery
- Historical Ireland Hall
- Sculptures on display around town
- Historical Scripture Hill
- Stan Herd Murals: “Cherokee Strip” and “Cherokee Strip Land Rush”
- Prairiefest – an annual summer festival
- Arkalalah – a yearly fall festival

Major employers in Arkansas City include the following businesses and services:

- ADM Milling
- Burlington Northern Santa Fe Railroad
- Cowley College
- Creekstone Premium Beef
- General Electric
- City of Arkansas City
- JetAirWerks
- KanPak
- Western Industries
- Rubbermaid
- Skyline Corporation
- South Central Kansas Medical Center
- Unified School District 470

3.1.3 Winfield, Kansas

The city of Winfield is the county seat of Cowley County and was established in 1870. Winfield is located at the junction of Timber Creek and Walnut River. Winfield has been rated as one of “The 100 Best Small Towns in America” two times. The city is governed by five city commissioners, a mayor, and a city manager. Winfield Unified School District 465 has one early learning center, four elementary schools, one middle school, and one high school. Southwestern College, an independent, four-year school related to the Methodist Church is also located in Winfield. The city maintains 11 parks, an aquatic center, a public golf course, a recreation center, Winfield City Lake, and fairgrounds. Winfield is home to a number of attractions and festivals:

- Walnut Valley Festival – bluegrass music
- Historic Victorian homes
- Four historic bank buildings
- Vietnam Memorial Wall – names of Kansans who died in the war
- Steam & Gas Engine Show
- Rock ‘n Country Fest
- Former St. John’s College, now Baden Square – community center, arts and humanities council and programs, Cowley County Council on Aging, senior/low income assisted housing facility, fitness center, public library, Cowley College outreach facility

Major employers in Winfield include the following businesses and services:

- Rubbermaid
- Mead Westvaco Calmar
- Winfield Consumer Products/Husky Liners
- Fluid Kinetics
- GE Engine Services
- S & Y Industries
- Robotzone LLC
- Galaxy Technologies

Demographical details for Cowley County and the cities of Arkansas City and Winfield have been compiled from the U.S. Census Bureau and are presented in **Table 3-1** through **Table 3-7** to depict the community profile of the MRS.

Table 3-1 Demographics Comparison of Site Area Residents – Population, Race, Age U.S. Census – 2009-2013 American Community Survey 5-Year Estimates

	Cowley County	Arkansas City	Winfield
Population	36,232	12,352	12,314
Race (Percent of Population) (One race)			
White	97.3%	83.7%	84.8%
• Black/African American	2.9%	4.9%	3.7%
• American Indian/Alaska Native	2.6%	2.0%	3.2%
• Asian	1.8%	0.7%	4.3%
• Native Hawaiian/Other Pacific Islander	0.0%	0.0%	0.0%
• Some Other Race	2.4%	4.7%	1.3%
• Hispanic/Latino (of any race) (% of Population)	9.5%	16.3%	7.0%
Age (Years)			
• Median Age	38.4	32.5	36.4

% - percent

Table 3-2 Demographics Comparison of Site Area Residents – Educational Attainment U.S. Census – 2009-2013 American Community Survey 5-Year Estimates

	Cowley County	Arkansas City	Winfield
Population 25 years and over	23,502	7,460	7,914
Education Completed			
Less than 9 th grade	6.3%	9.5%	4.1%
9 th to 12 grade, no diploma	6.9%	8.1%	6.5%
High school graduate (includes equivalency)	29.7%	26.8%	30.4%
Some college, no degree	30.0%	30.1%	24.8%
Associate's degree	9.1%	10.8%	8.9%
Bachelor's degree	11.7%	10.6%	15.9%
Graduate or professional degree	6.3%	4.2%	9.4%
High school graduate or higher	86.8%	82.4%	89.4%
Bachelor's degree or higher	18.0%	14.8%	25.2%

Table 3-3 Demographics Comparison of Site Area Residents – Employment Status
U.S. Census – 2009-2013 American Community Survey 5-Year Estimates

	Cowley County	Arkansas City	Winfield
Population 16 years and over	28,480	9,287	9,944
Employment Status			
Employed (Civilian labor force)	55.5%	53.8%	54.6%
Unemployed (Civilian labor force)	5.0%	6.6%	5.1%
Employed (Armed Forces)	0.1%	0.1%	0.1%
Not in labor force	39.5%	39.6%	40.2%

Table 3-4 Demographics Comparison of Site Area Residents – Industry
U.S. Census – 2009-2013 American Community Survey 5-Year Estimates

	Cowley County	Arkansas City	Winfield
Civilian employed population 16 years and over	15,800	4,993	5,431
Industry			
Agriculture, forestry, fishing and hunting, and mining	3.8%	1.8%	1.4%
Construction	6.4%	5.9%	5.6%
Manufacturing	21.5%	24.4%	18.4%
Wholesale trade	2.3%	2.5%	1.2%
Retail trade	9.77%	11.8%	10.2%
Transportation and warehousing, and utilities	4.0%	3.9%	2.3%
Information	1.3%	1.2%	1.3%
Finance and insurance, and real estate and rental and leasing	4.5%	4.7%	5.3%
Professional, scientific, and management, and administrative and waste management services	4.5%	2.9%	6.1%
Educational services, and health care and social assistance	25.1%	22.1%	29.8%
Arts, entertainment, and recreation, and accommodation and food services	8.3%	12/3%	8.0%
Other services, except public administration	3.9%	2.7%	4.3%
Public administration	4.6%	3.9%	6.1%

Table 3-5 Demographics Comparison of Site Area Residents – Occupation
U.S. Census – 2009-2013 American Community Survey 5-Year Estimates

	Cowley County	Arkansas City	Winfield
Civilian employed population 16 years and over	15,800	4,993	5,431
Occupation			
Management, business, science, and arts occupations	27.3%	20.4%	28.2%
Service occupations	19.0%	21.6%	23.1%
Sales and office occupations	23.0%	23.7%	23.7%
Natural resources, construction, and maintenance occupations	13.4%	13.8%	10.1%
Production, transportation, and material moving occupations	17.3%	20.5%	15.0%

Table 3-6 Demographics Comparison of Site Area Residents – Income
U.S. Census – 2009-2013 American Community Survey 5-Year Estimates

	Cowley County	Arkansas City	Winfield
Total households	13,867	4,702	4,557
Income			
Less than \$10,000	7.7%	9.7%	6.4%
\$10,000 to \$14,999	6.2%	6.3%	8.6
\$15,000 to \$24,999	14.4%	15.7	14.8%
\$25,000 to \$34,999	12.1%	14.2%	12.0%
\$35,000 to \$49,999	17.6%	20.1%	18.5%
\$50,000 to \$74,999	18.9%	19.1%	16.6%
\$75,000 to \$99,999	10.0%	8.1%	8.2%
\$100,000 to \$149,999	9.2%	4.7%	10.4%
\$150,000 to \$199,999	2.3%	1.8%	2.5%
\$200,000 or more	1.7%	0.2%	2.1%
Median household income	\$41,878	\$36,892	\$40,754

Table 3-7 Demographics Comparison of Site Area Residents – House Value
U.S. Census – 2009-2013 American Community Survey 5-Year Estimates

	Cowley County	Arkansas City	Winfield
Owner-occupied units	9,544	2,750	2,861
House Value			
Less than \$50,000	28.4%	36.8%	25.8%
\$50,000 to \$99,999	37.0%	45.3%	36.7%
\$100,000 to \$149,999	15.1%	11.1%	17.5%
\$150,000 to \$199,999	9.2%	3.3%	10.6%
\$200,000 to \$299,999	7.1%	2.4%	7.7%
\$300,000 to \$499,999	2.0%	0.7%	1.6%
\$500,000 to \$999,999	1.0%	0.0%	0.2%
\$1,000,000 or more	0.2%	0.4%	0.0%
Median	\$80,600	\$64,100	\$83,800

3.2 History of Community Involvement

At this time, there have not been any specific community outreach activities conducted for the Strother Field Disposal Area. It is assumed that residents of Cowley County and surrounding counties have a general knowledge of the history of Strother Army Air Field and have certain knowledge of and have frequented the Strother Field Airport/Industrial Park. A local website (<http://finditwinfield.com/places/u511c53806f3db>) provides the history of Strother Army Air Field and flight training during World War II.

Prior to finalizing the Work Plan for the SI, the SI contractor posted a public notice in the Arkansas City Traveler and the Winfield Daily Courier with a request for additional historical information about the FUDS. The public notice was published in both newspapers on February 28, 2009, with a request for responses to be directed to USACE Northwestern Division Kansas City District. No responses were received.

3.3 Key Community Concerns

At this time, there are no known key community concerns; no community interviews have been conducted.

3.4 Response to Community Concerns

Not applicable at this time.

3.5 Summary of Communication Needs

Not applicable at this time.

4.0 PUBLIC INVOLVEMENT PROGRAM

Public involvement objectives and activities will be developed to encourage public awareness and understanding of the RI, FS, PP, and DD at the Strother Field Disposal Area MRS. The USACE program for public involvement will be intended to ensure that local officials and interested persons are informed about activities taking place at the site and have opportunities to provide input and ask questions about the project. To be effective, the public involvement program must be formulated according to the community's need for information, and its interest and willingness to participate during the technical phases.

The overall goal of a community relations program is to promote two-way communication between residents and USACE, and to provide opportunities for meaningful and active involvement by the community during the environmental work at Strother Field Disposal Area MRS. The following public involvement program presents communication tools and techniques.

4.1 The Public Involvement Program

Public communication needs are being established and will be re-evaluated and updated throughout project execution. The following paragraphs discuss specific points of communication that will be relied on during the RI/FS, PP, and DD activities as part of the public involvement program at the Strother Field Disposal Area MRS.

4.1.1 Designate a Spokesperson for the Project

A primary contact for the public to communicate with USACE and to ensure prompt, accurate, and consistent responses, and information dissemination about the site will be identified. This person will be the primary contact for the public and the news media regarding activities at the Strother Field Disposal Area MRS. The spokesperson will be David Kolarik, USACE-Kansas City District Public Affairs Officer. Contact information for Mr. Kolarik is presented in **Appendix E**.

4.1.2 Maintain Contact with Key Local Officials and Residents

Identify and assess public perception of the RI/FS activities at the MRS and the work being done by USACE and its contractors. Prior to the RI, USACE will inform key local officials, property owners, and nearby residents of the upcoming environmental activities, solicit their perceptions, and introduce them to the USACE project team personnel. It is essential that key persons be regularly and fully informed of the Strother Field Disposal Area activities, findings, and developments.

4.1.3 Establish and Maintain Project Information Repository and Administrative Record File

Provide a convenient location (project information repository) where residents can go to read and photocopy official technical documents and other pertinent information about the site. The information repository is a reference collection of site information including final versions of technical documents: Work Plan, Site Safety and Health Plan (SSHP), Uniform Federal Policy – Quality Assurance Project Plan (UFP-QAPP), CRP, in addition to copies of any public information materials (e.g., public releases, news articles, doorknob hangers/fact sheet hand-outs, etc.) that are prepared for the Strother Field Disposal Area MRS. Also provided in the project information repository will be a copy of the administrative record file: an official record of technical documentation prepared to support the final remedy selected for the MRS. The administrative record file contains the documents used to make the decision about the selection of a remedial action. Documents in the administrative record file include, but are not limited to,

the following final documents: RI report, results from reapplication of the MRSPF based on RI data, FS, PP, and DD.

The information repository and administrative record file will be accessible to the physically challenged, will have photocopier facilities, and will be available to the public during normal business hours. Additional information on the administrative record file location and suggested project information repository are provided in **Appendix G**. Documents will be provided to the repository and periodic inspections will be performed by USACE and its contractors to ensure that the files are maintained. The administrative record file can be available in electronic format based on the community's preferences and USACE's assessment of the situation. The information repository and administrative record file will be established prior to field work beginning for the RI.

4.1.4 Prepare and Publish Public Notice of Availability of Administrative Record File

Announce to the public the availability of the administrative record file in a major local newspaper of general circulation [National Contingency Plan 40 Code of Federal Regulations [CFR] 300.815(a)]. The newspaper advertisement or legal notice will be published in a local newspaper of general circulation such as the Winfield *Daily Courier* and the Arkansas City *City Traveler*. The newspaper advertisement or legal notice will be published before field work for the RI begins.

4.1.5 Prepare and Issue News Releases

Inform the public at-large of technical accomplishments at the site through news releases. Prepared statements will be released to area newspapers, and if a request is made, to radio and television stations to announce site activities. News releases will be distributed electronically or mailed to the media list provided in **Appendix B** and placed in the project information repository. Preparation of news releases is an on-going task, the need for which will be continually assessed based on findings during the RI/FS, PP and DD. The USACE - Kansas City District Public Affairs Office will release any and all news to the media regarding site activities.

4.1.6 Prepare and Distribute Fact Sheets

Provide local officials, community leaders, residents, and other interested parties with current, accurate, easy-to-read, and easy-to-understand information about the technical activities occurring at the Strother Field Disposal Area MRS. A fact sheet may summarize the RI report, describe its conclusions and recommendations, and present an overview of the upcoming process (FS, PP, and remedial action). Other fact sheets may be prepared and distributed throughout the RI/FS, PP and DD technical milestones. Fact sheets will be mailed to all interested parties that are identified as work progresses at the site and interaction with local officials. In addition, copies of the fact sheet will be placed in the information repository.

4.1.7 Establish and Maintain Project Mailing List

Facilitate the distribution of site-specific information to persons who need or want to be kept informed about the RI/FS, PP, and DD. Develop an electronic mailing list for the property owners, nearby residents, interested persons, and elected/appointed officials. This list will be maintained and updated through various interactions with the public throughout the RI/FS, PP, and DD phases.

4.1.8 Hold Public Meeting(s)/Open Houses(s)

Provide information to the community regarding technical activities and address community questions, concerns, ideas, and comments. USACE will identify a location for public meetings

and will schedule, prepare for, and participate in all announced public meetings. The format of public meetings may be in the traditional theatre-style, as an open house, or as a workshop. Organizers of the public meeting will provide at least two weeks' notice to the public before each meeting. Public meetings may occur as needed at any point during the RI/FS and be designed to be a flexible option within the public involvement program to adapt to the technical activities that are pursued. A public comment period and public meeting will be held at the time of the PP.

4.2 Projected Schedule for Public Involvement Activities

To manage the project schedule, USACE creates a schedule that includes the various technical milestones of the Strother Field Disposal Area MRS phases of RI/FS, PP and DD. Throughout the environmental process there are opportunities for community involvement.

Table 4-1 Projected Schedule for Public Involvement Activities

Activity	Prior to RI Field Work (March - June 2016)	RI Field Work (June - August 2016)	RI Report (February 2017)	FS (September 2017)	PP (May 2018)	DD (March 2019)
Conduct community interviews	■					
Finalize CRP	■					
Designate project spokesperson	■					
Maintain contact with key local officials and residents	■	■	■	■	■	■
Establish and maintain information repository and administrative record	■	■	■	■	■	■
Publish public notice of availability of administrative record	■					
Issue news release(s) as needed	■	■	■	■	■	■
Prepare/distribute fact sheet(s) as needed	■		■		■	
Prepare/distribute PP					■	
Schedule 30-day public comment period/publish newspaper public notice					■	
Prepare responsiveness summary appendix for Decision Document						■
Public notice indicating availability of the Decision Document						■
Establish and update project mailing lists	■	■	■	■	■	■

Final Community Relations Plan
Strother Field Disposal Area, Kansas

Activity	Prior to RI Field Work (March - June 2016)	RI Field Work (June - August 2016)	RI Report (February 2017)	FS (September 2017)	PP (May 2018)	DD (March 2019)
Hold public meeting/open house	■				■	
Update CRP as needed		■	■	■	■	■

5.0 REFERENCES

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Appendix A

Example Community Survey

**U.S. Army Corps of Engineers – Kansas City District
Military Munitions Response Program
Strother Field Formerly Used Defense Site
Disposal Area Munitions Response Site
Cowley County, Kansas
Community Interviews Questionnaire
__Month__ 2016**

Name:

Affiliation:

Address:

City, State, Zip:

Home Phone:

Work Phone:

Instructions to complete the questionnaire: Thank you for taking time to read the information and questionnaire. Please consider the questions and provide your responses. Use the lines provided to write your response or use a separate sheet of paper if you need more space. **Please write clearly.** You may provide your responses to _____ U.S. Army Corps of Engineers – Kansas City District, (Address) _____ or e-mail at _____@usace.army.mil. If you e-mail or use a separate sheet of paper for your responses, **please make sure your response corresponds to the correct question number.** If you have any questions regarding this questionnaire, please contact _____ at 816-____-____ or through e-mail at the address provided. Please e-mail or mail your completed questionnaire in the envelope provided no later than **(Date)____, 2016.**

1. A remedial investigation/feasibility study is being conducted at the Strother Field Disposal Area Munitions Response Site at Strother Air Field, Cowley County, Kansas. The disposal area is a Formerly Used Defense Site. Have you heard about the Military Munitions Response Program study at the Strother Field Disposal Area Munitions Response Site? If so, do you remember when and how you learned of it?

2. Have you talked with any representatives of the U. S. Army Corps of Engineers and state or environmental officials about the remedial investigation/feasibility study? (circle one) Yes No If yes, with whom did you talk?

3. If you have, were they responsive to your concerns or questions? Do you feel that the U.S. Army Corps of Engineers is a credible and trustworthy source of information?

4. What special interests or concerns do you have about the Strother Field Disposal Area Munitions Response Site project and why is this of particular interest or concern to you?

5. Have any of your friends or neighbors talked with you to express interest or concern about the Strother Field Disposal Area Munitions Response Site remedial investigation and feasibility study, and if so, what were their concerns and why is this information of particular interest or concern?

6. If you had a question or concern, what would you do? Is there someone you would call or contact? (For example, 911/police, fire department, local politicians, U.S. Army Corps of Engineers, etc.)

7. Would you be interested in joining a mailing list to receive fact sheets and other general information about this project? (circle one) Yes No If an email distribution is preferred, please provide an email address below:

8. Based on your understanding of the site and our conversation so far, what about this project is most interesting to you and would you like to know more about?

9. How does the community receive information about local events and news (i.e., radio, television, newspapers)? If possible, please provide details of specific media (e.g., name, address, or channel).

10. In your opinion, what is the most preferable source for information used by the community, and most likely to be viewed/read/heard?

11. Other than the mailing list, in what other ways can the U.S. Army Corps of Engineers provide you with information and better involve you in the decision-making process at the Strother Field Disposal Area Munitions Response Site? (i.e., newspaper notices, radio/television announcements, administrative record file/information repository, community hotline, community meetings, etc.)

12. How frequently would you like to receive information? (i.e., monthly, quarterly, semi-annually, annually, whenever events warrant, etc.)

13. Can you suggest anyone else (friend, neighbor, group, informal or formal leader) that we should contact or who might want to be included on the mailing list? Please provide the person(s) mailing address.

14. Do you have or do you know of someone who may have historical information about the operations of the Strother Field Disposal Area Munitions Response Site during active use? If so, please identify the source of the information.

15. Is there anything else you would like to mention regarding the site or process?

Privacy Act Statement

Authority: 10 U.S. Code (USC) 2705. *Principal Purpose:* To identify the attitudes and concerns of area residents concerning activities at the Military Munitions Response Program or hazardous, toxic, and radioactive waste project during the study phase. The requested information will be used to develop a Community Relations Plan for the Strother Field Disposal Area Munitions Response Site at Strother Air Field, Cowley County, Kansas. The information will also be used by the Army to develop a mailing list of individuals interested in receiving fact sheets and other general information about the study. Disclosure of the requested information is voluntary. Failure to provide all the requested information may lessen the effectiveness of the community relations program for the project.

Appendix B

Media List

APPENDIX B

MEDIA LIST

Newspapers

Winfield *Daily Courier*
201 E. 9th Avenue
P.O. Box 543
Winfield, KS 67156
Published daily, Tuesday through Saturday and Sunday
Phone and Fax Numbers
Local: (620) 221-1050
Toll Free: (800) 532-1605
Fax: (620) 221-1101
General Email Addresses
Breaking News:
webmaster@winfieldcourier.com
Classified Ads: classified@winfieldcourier.com
News Tips: courier@winfieldcourier.com
Staff Directory Website:
<http://www.winfieldcourier.com/site/personnel.html>

Arkansas City *City Traveler*
200 E. Fifth Avenue
P.O. Box 988
Arkansas City, KS 67005
Published daily, Tuesday through Saturday and Sunday
Tel: (620) 442-4200
Fax: (620) 442-7483
Email: online@arkcity.net
Website: arkcity.net
Staff Directory Website:
<http://www.arkcity.net/site/contact.html>

Television Stations

KSNC (Semi-satellite of KSNW)
KSNW-TV (Channel 3 – NBC)
833 N. Main Street
Wichita, KS 67203
Main Tel.: (316) 265-3333
Fax: (316) 292-1195
News Tipline: (316) 292-1111
Press Releases Email: news@ksn.com
Submit Photos/Video Email: reportit@ksn.com
News Director – Denise Killian
Email: denise.killian@ksn.com
Website: <http://ksn.com/>

Television Stations (Continued)

KBSH-DT (Semi-satellite of KWCH-DT)
KWCH-TV (Channel 12 – CBS)
2815 E. 37 Street North
Wichita, KS 67219
Main Tel.: (316) 838-1212
Newsroom Tel.: (316) 831-6130
Press Release Email: news@kwch.com
Website: <http://www.kwch.com/>

KPTS-PBS (Channel 8)
Kansas Public Telecommunications Service, Inc.
320 West 21st Street
Wichita, KS 67203
Tel.: (316) 838-3090
Fax: (316) 838-8586
Email: tv8@kpts.org
Website: <http://www.kpts.org/home/>

Local Radio Stations

KKLE (1550 AM – Winfield – News/Talk Radio)
Johnson Enterprises, Inc.
338 South KLEY Drive
Wellington, KS 67152
Tel.: (620) 326-3341
Toll Free Tel: (800) 850-3341
Email: kley@sutv.com
Website: <http://www.kleyam.com/news-radio-1550-kkle.html>

1025 The River (102.5 FM – Arkansas City)
106 N. Summit Street
Arkansas City, KS 67005
Tel: (620) 442-1102
Email: studio@1025theriver.com
Website: <http://www.1025theriver.com/>

KSOK Radio (1280 AM & 95.9 FM – Arkansas City – News Radio)
334 E. Radio Lane
Arkansas City, KS 67005
Tel: (620) 442-5400
Tel: (620) 221-1440
Toll Free Tel: (888) 595-1079
Email: ksok@ksokradio.com
Website: <http://www.ksokradio.com/>

Public Service Announcements:

Cowley County Emergency Management
321 E. 10th Avenue
Winfield, KS 67156
Tel: (620) 221-0470
Tel: (620) 441-4569

Contacts:

Brian Stone, Director

Email: bstone@cowleycounty.org

John Stradel, Assistant Coordinator

Email: jstradel@cowleycounty.org

Jason Kazban, Emergency Management
Specialist

Email: jkazban@cowleycounty.org

Website: <http://www.cowleycounty.org/contact-em>

Appendix C

Potential Meetings Locations

APPENDIX C POTENTIAL MEETING LOCATIONS

Suggested Public Meeting Locations

Cowley County Courthouse
311 E. 9th Avenue
Winfield, KS 67156
Contact: Karen Madison
Cowley County Clerk
Tel: (620) 221-5400
Tel: (620) 441-4500
Tel: (888) 221-1450
Email: <http://www.cowleycounty.org/contact-clerk>

City of Winfield
Winfield City Hall
200 E. 9th Avenue
Winfield, KS 67156
Contact: Warren Porter
City Manager, City of Winfield
Tel: (620) 221-5525
Fax: (620) 221-5590
Email: wporter@winfieldks.org

Winfield High School
300 Viking Boulevard
Winfield, KS 67156
Tel: (620) 221-5160
Fax: (620) 221-5165
Contact: Trenton Creeden, Principal
Email:
<http://winfieldhs.usd465.com/apps/contact/>
Website: <http://winfieldhs.usd465.com/>

City of Arkansas City
118 West Central
Arkansas City, KS 67005
Tel: (620) 441-4415
Fax: (620) 441-4426
Contact: Nickolaus Hernandez
City Manager, City of Arkansas City
Email: nhernandez@arkansascityks.gov

Arkansas City High School
1200 W Radio Lane
Arkansas City, KS 67005
Tel: (620) 441-2010
Fax: (620) 441-2009
Contact: David Zumwalt, Principal
Email: david.zumwalt@usd470.com
Website: <http://hs.usd470.com/>

Appendix D

Public Involvement Tools



US Army Corps
of Engineers®

Name District

News Release

Release No. Final Release
For Release:

Contact:
Phone:
Email:

FOR IMMEDIATE RELEASE

U.S. Army Corps of Engineers Request Comments from the Public on Proposed Plan

City, State – The U.S. Army Corps of Engineers invites you to review and comment on the proposed plan for **[type of action, e.g., remedial action]** at former **[Name of Site]**, a **[Type of site, i.e., FUDS, BRAC, RCRA]** in **[City, State]**.

[Give short history of site and what occurred there, e.g., Former Spencer Artillery Range was used by the military to train troops during World War II.] The U.S. Army Corps of Engineers has recently completed a study of former **[Name of Site]** concerning military munitions and alternatives for further action. The preferred alternative, implementation of a local educational awareness and training program, is presented in the proposed plan. Copies of the proposed plan are available for public review in the **[name and address of location where documents are housed]**.

The U.S. Army Corps of Engineers encourages you to comment on the proposed plan during the 30-day **Public Comment Period, [date to date]**. Written comments may be submitted by mail, postmarked no later than **[date]** at the following address: U.S. Army Corps of Engineers, **[Name of District]**, Public Affairs Office, **[address, city & state]**. Public comments received during this period will be considered in the final decision-making process for former **[Name of Site]**.

For more information, please contact the U.S. Army Corps of Engineers, **[Name of District]**, Public Affairs Office at **[phone number]**.



PUBLIC COMMENT PERIOD

Proposed Plan for [Name of site]

The U.S. Army Corps of Engineers invites you to review and comment on the proposed plan for **[type of action, e.g., remedial action]** at former **[Name of Site]**, a **[Type of site, i.e., FUDS, BRAC, RCRA]** in **[City, State]**.

[Give short history of site and what occurred there, e.g., The Former Spencer Artillery Range was used by the military to train troops during World War II] The U.S. Army Corps of Engineers has recently completed a study of former **[Name of Site]** concerning potential military munitions and alternatives for further action.

[Explain the preferred alternative here]. The preferred alternative is presented in the proposed plan. Copies of the proposed plan are available for public review in the **[name and address of location where documents are housed]**.

The U.S. Army Corps of Engineers encourages you to comment on the proposed plan during the 30-day **Public Comment Period, [date to date]**. Written comments may be submitted by mail, postmarked no later than **[date]** at the following address: U.S. Army Corps of Engineers, Omaha District, Public Affairs Office, **[address, city & state]**. Public comments received during this period will be considered in the final decision-making process for former **[Name of Site]**.

For more information, please contact the U.S. Army Corps of Engineers, **[Name of District]**, Public Affairs Office at **[phone number]**.



US Army Corps
of Engineers®
Mobile District

Information Repository

Former Spencer Artillery Range, a Formerly Used Defense Site

The U.S. Army Corps of Engineers has established an Information Repository for documents and materials generated as part of the investigation being conducted at the former Spencer Artillery Range, a formerly used defense site near Spencer, Tenn. The Information Repository is housed at the (name of facility), address, city, state.

Formerly used defense sites were used by the military to train Soldiers, Airmen, Sailors and Marines as well as to test new weapons and warfare capabilities.

Construction of Spencer Artillery Range, aka Spencer Mountain Artillery Range, Spencer Field Artillery Range, Spencer Rifle Range and Fall Creek Falls Artillery Range began Feb. 4, 1941. During its active period, the range was used in part for munitions testing. In 1946, the range was deactivated and the land reverted back to the 25 original landowners.

The Corps has recently completed an investigation at the former Spencer Artillery Range to determine the presence and extent of contamination as a result of World War II military training activities.

If you are interested in the details of the investigation at the former Spencer Artillery Range or would like to review any documentation, please visit the Information Repository. Hours of operation are 8 a.m.-5 p.m., Monday-Friday. For more information, please contact the U.S. Army Corps of Engineers, Mobile District Public Affairs Office at 251-690-2505 or toll-free at 888-835-5971.

Information Repository
Location
Address
Days & Hours of Operation



US Army Corps
of Engineers®

Name of District

News Release

Release No. Final Release
For Release: [date]
Address

Contact: [name]
Phone:
Email:

FOR IMMEDIATE RELEASE

U.S. Army Corps of Engineers to Conduct a Public Meeting

[CITY, State] – The U.S. Army Corps of Engineers has scheduled a public meeting to present information on the upcoming investigation to be conducted at the former **[name of site]**, a formerly used defense site located near **[city, state]**. The public meeting will be **[day, date]** from **[time]** at the **[location]**, **[address, city]**. Corps representatives will provide information on the upcoming investigation and answer any questions the public may have.

[This paragraph should explain what is taking place at the site. Give an appropriate amount of detail. Also, if the site is a FUDs site – explain FUDS.]

For more information about the **[type of site, i.e., FUDs, RCRA or BRAC]** **[name of site]**, contact the U.S. Army Corps of Engineers, **[name of district]**, Public Affairs Office at **[phone number]**.



ADMINISTRATIVE RECORD

Former [Name of Site], a [Type of Site, e.g., FUDs or BRAC]

The U.S. Army Corps of Engineers announces the availability for public review of files comprising the Administrative Record for the selection of the **[type of action, e.g., remedial response action]** at the former **[Name of Site]**, a **[type of site]** in **[city, state]**. The Administrative Record is part of the Information Repository, which is located at the **[name of facility]**, **[address, city, state]** and at the District Office, **[address]**.

[Explain what an Administrative Record is and what it will contain. Also explain the site and what occurred at the site. For example, the Administrative Record includes documents that form the basis for the selection of a remedial response action at this formerly used defense site (FUDS) project. FUDS were used by the military to train Soldiers, Airmen, Sailors and Marines as well as to test new weapons and warfare capabilities. Documents now in the Record files include (list the documents). Other documents will be added to the Record files as the FUDS project work progresses. These additional documents may include the Proposed Plan, technical reports, additional validated sampling data, comments and new data submitted by interested persons, and the Corps' response to significant comments.]

The Administrative Record is available for review during normal business hours at **[information repository name and address]** and Corps of Engineers, **[District Name and address]**. Written comments on the Administrative Record should be sent to: **[name, address, phone number]**.

For more information, please contact the U.S. Army Corps of Engineers, **[District Name]**, Public Affairs Office at **[phone number]**.

EXAM

Appendix E

Stakeholders List

APPENDIX E

STAKEHOLDERS LIST

U.S. Army Corps of Engineers Kansas City District – Project Management District

Kurt H. Baer
Project Manager
601 E. 12th Street
Kansas City, Missouri 64106
Tel: 816-389-3922
Email: Kurt.H.Baer@usace.army.mil

David Kolarik
Chief, Public Affairs
601 E. 12th Street
Kansas City, Missouri 64106
Tel: 816-389-3486
Email: David.S.Kolarik@usace.army.mil

Dave Nelson
FUDS Program Manager
601 E. 12th Street
Kansas City, Missouri 64106
Tel: 816-389-3572
Email: David.C.Nelson@usace.army.mil

U.S. Army Corps of Engineers Omaha District – Military Munitions Design Center

Pat Overgaard
Contracting Officer
1616 Capitol Ave., Ste. 9000
Omaha, NE 68102
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Nicole Nieves
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Sydney Elliot
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John Kochevko
Military Munitions Design Center OESS
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Military Munitions Design Center Technical Lead
/Contracting Officer's Representative
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Matthew Glover
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Tel: 402-995-2265
Matthew.T.Glover@usace.army.mil

Marc Anderson
Military Munitions Design Center Risk Assessor
1616 Capitol Ave., Ste. 9000
Omaha, NE 68102
Tel: 402-995-2285
Marc.D.Anderson@usace.army.mil

Local Officials - Cowley County, Kansas

Jeremy Willmoth
Cowley County Administrator
Cowley County Courthouse
311 E. 9th Avenue
Winfield, KS 67156
Tel: (620) 221-5402
Email: jwillmoth@cowleycounty.org
Website: <http://www.cowleycounty.org/directory>

Brian Stone
Director, Emergency Management
Cowley County
Cowley County Courthouse
311 E. 9th Avenue
Winfield, KS 67156
Tel: (620) 221-0470
Email: bstone@cowleycounty.org
Website: <http://www.cowleycounty.org/contact-em>

Wayne Wilt
Cowley County Commissioner, District 1
Cowley County Courthouse
1400 Main Street, Room 107
Great Bend, KS 67530
Tel: (620) 221-3706
Email: <http://www.cowleycounty.org/contact-commission>
Website: <http://www.cowleycounty.org/commission>

Gary Wilson
Cowley County Commissioner, District 2
Cowley County Courthouse
311 E. 9th Avenue
Winfield, KS 67156
Tel: (620) 442-0025
Email: <http://www.cowleycounty.org/contact-commission>
Website: <http://www.cowleycounty.org/commission>

Alan Groom
Cowley County Commissioner, District 3
Cowley County Courthouse
311 E. 9th Avenue
Winfield, KS 67156
Tel: (620) 222-1379
Email: <http://www.cowleycounty.org/contact-commission>
Website: <http://www.cowleycounty.org/commission>

Zoning/Building Permits/Environmental Health
Cowley County
Cowley County Courthouse
311 E. 9th Avenue
Winfield, KS 67156
Tel: (620) 221-1430
Website: <http://www.cowleycounty.org/directory>

State Officials

Margaret Townsend
Kansas Department of Health and Environment
Bureau of Environmental Remediation
1000 SW Jackson Street, Suite 410
Topeka, Kansas 66612-1367
Tel: (785) 296-1936
Email: mtownsend@kdheks.gov

Sam Brownback
Governor, State of Kansas
State Capitol
300 SW 10 Avenue, Suite 241S
Topeka, KS 66612
Tel: (785) 296-3232
Fax: (785) 368-8788
Website: <https://governor.ks.gov/contact-the-governor/>

Governor's Communications and Press Office
Tel: (785) 368-7138
Fax: (785) 368-8788

Wichita District Office
Pat Roberts
Senator, State of Kansas
155 N Market Street
Suite 120
Wichita, KS 67202
Tel: (316) 263-041
Email: <http://www.roberts.senate.gov/public/index.cfm?p=EmailPat>
Website: <http://www.roberts.senate.gov/public/>

Wichita District Office
Jerry Moran
Senator, State of Kansas
3450 N Rock Rd
Building 200, Suite 209
P.O. Box 781753
Wichita, KS 67226
Tel: (316) 631-1410
Email: <http://www.moran.senate.gov/public/index.cfm/e-mail-jerry>
Website: <http://www.moran.senate.gov/public/>

Ed Trimmer (District 79 –Arkansas City [part] and Winfield [part])
Representative, State of Kansas
State Capitol
300 SW 10 Avenue, Room 174-W, Seat: 13
Topeka, KS 66612

Tel: (785) 296-7122
Email: ed.trimmer@house.ks.gov
Website: http://kslegislature.org/li_2014/b2013_14/members/rep_trimmer_ed_1/

District Office
Ed Trimmer
Representative, State of Kansas
1402 East 9th
Winfield, KS 67156
Tel: (620) 221-7146
Email: etrimmer@cox.net

Kasha Kelley (District 80 - Arkansas City [part])
State Capitol
300 SW 10 Avenue, Room 151-S, Seat: 24
Topeka, KS 66612
Tel: (785) 296-7671
Email: kasha.kelley@house.ks.gov
Website: http://kslegislature.org/li_2014/b2013_14/members/rep_kelley_kasha_1/

District Office
Kasha Kelley
Representative, State of Kansas
P.O. Box 1111
Arkansas City, KS 67005
Tel: (316) 772-0513
Email: kasha@kansasleadership.com

Virgil Peck (District 12 –Winfield [part])
Representative, State of Kansas
State Capitol
300 SW 10 Avenue, Room 274-W, Seat: 77
Topeka, KS 66612
Tel: (785) 296-7641
Email: virgil.peck@house.ks.gov
Website: http://kslegislature.org/li_2014/b2013_14/members/rep_peck_virgil_1/

District Office
Virgil Peck
Representative, State of Kansas
P.O. Box 277
Tyro, KS 67364
Tel: (620) 879-2334
Email: virgil@virgilpeck.com

Federal Elected Officials

Jerry Moran
U.S. Senator
Russell Senate Office Building, Room 354
Washington, DC 20510
Tel: (202) 224-6521
Fax: (202) 228-6966
Contact:
<http://www.moran.senate.gov/public/index.cfm/e-mail-jerry>

District Office
Jerry Moran
U.S. Senator
3450 N. Rock Road
Building 200, Suite 209
P.O. Box 781753
Wichita, KS 67226
Tel: (316) 631-1410
Fax: (316) 631-1297

Pat Roberts
U.S. Senator
109 Hart Senate Office Building
Washington, DC 20510-1605
Tel: (202) 224-4774
Fax: (202) 224-3514
Contact:
<http://www.roberts.senate.gov/public/index.cfm?p=EmailPat>

District Office
Pat Roberts
U.S. Senator
155 N. Market Street, Suite 120
Wichita, KS 67202
Tel: (316) 263-0416
Fax: (316) 263-0273

Mike Pompeo
U.S. Representative
107 Cannon House Office Building
Washington, DC 20515
Tel: (202) 225-6216
Fax: (202) 225-3489
Contact: <http://pompeo.house.gov/contact/>

District Office
Mike Pompeo
U.S. Representative
7701 E. Kellogg, Suite 510
Wichita, KS 67207
Phone: (316) 262-8992
Fax: (316) 262-5309

Environmental and Active Citizen Groups

Internet Research

Chaplin Nature Center
27801 27th Drive
Arkansas City, KS 67005
Phone: (620) 442-4133
Website:
<http://www.wichitaaudubon.org/cnc.html>
Shawn Silliman, Naturalist
Email: cnc@wichitaaudubon.org
Tel: (620) 442-4133

Cowley County Conservation District
2118 E. 9th Ave Suite B
Winfield, KS 67156
Amanda Scott, District Manager
Phone: (620) 221-1850 ext. 1335
Amanda.F.Scott@ks.nacdnet.net
Isaac Broeckelman, Water Quality Coordinator
Phone: (620) 221-1850 ext. 1330
Isaac.Broeckelman@ks.nacdnet.net

Natural Resources Conservation Service

2118 E. 9th Ave Suite B
Winfield, KS 67156
Barry Barber, District Conservationist
Phone: (620) 221-1850 ext. 1331
Barry.Barber@ks.usda.gov

Jess Biddle, Soil Conservation Technician
Phone: (620) 221-1850 ext. 1332
Jess.Biddle@ks.usda.gov

Kevin McFarland, Range Management
Specialist
Phone: (620) 221-1850 ext. 1333
Kevin.McFarland@ks.usda.gov

Appendix F

Glossary

APPENDIX F GLOSSARY

Administrative Record – The body of documents that forms the basis for the selection of a particular response at a site. Documents that are included are relevant documents that were relied upon in selecting the response action.

Applicable or relevant and appropriate requirements – Cleanup standards, standards of control, and other substantive requirements, criteria, or limitations promulgated under federal environmental or state environmental or facility siting laws that specifically address a hazardous substance, pollutant, contaminant, remedial action, location, or other circumstance found at a Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) site or that address problems or situations sufficiently similar to those encountered at a CERCLA site that their use is well suited to the particular site.

Cantonment – A military garrison or camp.

Community Relations Plan (CRP) – The CRP serves as the framework to establish a successful information exchange with the public during the environmental restoration process. Each plan must be tailored to fit the individual site and situation. The CRP is not a static document and should be revised to reflect the development and progress of actions at the project.

Conceptual site model – A conceptual site model is a written and/or illustrative representation of the conditions and the physical, chemical and biological processes that control the transport, migration and potential impacts of contamination (in soil, air, ground water, surface water and/or sediments) to humans and/or plants and animals.

Decision Document (DD) – The DD (e.g., record of decision) is a public document that explains which remedial alternatives will be used to clean up a site. The DD is created from information generated during the remedial investigation/feasibility study and feedback received from stakeholders during the remedial process.

Feasibility Study (FS) – The FS follows the remedial investigation. During the FS, the remedial investigation data are analyzed and

remedial alternatives are identified and evaluated. The FS serves as the mechanism for the development, screening, and detailed evaluation of alternative remedial actions.

Formerly Used Defense Site (FUDS) – A FUDS is defined as a facility or site (property) that was under the jurisdiction of the Secretary of Defense and owned by, leased to, or otherwise possessed by the United States at the time of actions leading to contamination by hazardous substances. By the Department of Defense Environmental Restoration Program (DERP) policy, the FUDS program is limited to those real properties that were transferred from Department of Defense (DoD) control prior to 17 October 1986. The FUDS properties can be located within the 50 States, District of Columbia, Territories, Commonwealths, and possessions of the United States. ER 200-3-1 (10 May 2004).

Information repository – A repository, generally located at libraries or other publicly accessible locations in or near the community affected by an environmental project, which contains accurate and up-to-date documents reflecting the ongoing environmental restoration activities.

Inventory Project Report – An Inventory Project Report is prepared to report the findings of a Preliminary Assessment of Eligibility and the environmental contamination, if any, for project determination. The report consists of a Property (Site) Survey Summary Sheet, a Findings and Determination of Eligibility signed by the USACE Division Commander, a Project Summary Sheet, and a Risk Assessment Code Worksheet for all ordnance and explosives project sites. The RAC Worksheet will be discussed later in this presentation.

Munitions and explosives of concern (MEC) – This term, which distinguishes specific categories of military munitions that may pose unique explosives safety risks, means unexploded ordnance, discarded military munitions, or munitions constituents (e.g., explosives) that are present in high enough concentrations to pose an explosive hazard.

Munitions constituents (MC) – Any material originated from unexploded ordnance, discarded

military munitions, or other military munitions, including explosive and non-explosive materials, and emission, degradation, or breakdown elements of ordnance or munitions.

Munitions debris (MD) – Remnants of munitions (e.g., fragments, penetrators, projectiles, shell casings, links, fins) remaining after munitions use, demilitarization, or disposal.

Munitions Response Site (MRS) – A site that was formerly used as a military training range or for munitions disposal but is no longer in use. An MRS may contain munitions and/or munitions contamination. A discrete location that is known to require a munitions investigation and/or response.

National Oil and Hazardous Substances Pollution Contingency Plan (NCP) – The NCP is located at 40 Code of Federal Regulations Part 300. The purpose of the NCP is to provide the organizational structure and procedures for preparing and responding to discharges of oil and releases of hazardous substances, pollutants, or contaminants.

Proposed Plan (PP) – The PP is a supplement of the remedial investigation/feasibility study and provides the public with the remedial action alternatives considered, the preferred alternative that meets the requirements of CERCLA, and an opportunity for the public to comment on the alternatives and participate in the selection of the remedial action. (Congress enacted CERCLA, commonly known as Superfund, on 11 December 1980. This law created a tax on the chemical and petroleum industries and provided broad federal authority to respond directly to releases or threatened releases of hazardous substances that may endanger public health or the environment.)

Public comment period – A time for the public to review and comment on various documents and actions taken by clean-up and regulatory agencies. A 30-day comment period is required by Title 40 Code of Federal Regulations Section 300.430(f)(3)(C) to provide a sufficient opportunity for community members to review the administrative record file and comment on the PP.

Remedial investigation (RI) – An in-depth study, designed to gather the data necessary to determine the nature and extent of known contamination at a site, assess risk to human

health and the environment, and establish criteria for cleaning up the site.

Pyrotechnic – The science of using materials capable of undergoing self-contained and self-sustained chemical reactions for the production of heat, light, gas, smoke and/or sound.

Responsiveness summary – A formal written summary and response by the lead agency to public questions and comments. A responsiveness summary is prepared following a public meeting and public comment period about a PP. The responsiveness summary may list and respond to each question, or summarize and respond to questions in categories.

Risk assessment – An evaluation and estimation of the current and future potential for adverse human health or environmental effects resulting from exposure to contaminants.

Site Inspection (SI) – Typically, an investigation to confirm or deny the presence of contamination, but not necessarily delineate magnitude and extent. An SI follows a preliminary assessment. Investigators collect environmental and waste samples to determine what hazardous substances are present at a site. An SI determines if these substances are being released to the environment and could pose a threat to human health.

Stakeholders – Stakeholders include federal, state, and local elected or appointed officials, community organizations, property owners, and other directly or indirectly impacted by the potential hazards present, munitions response activities, or the sufficiency and/or protectiveness of the remedial response.

Strafing – Attacking repeatedly with bombs or machine-gun fire from low-flying aircraft

White phosphorus – An incendiary (cause fire) and toxic chemical substance used as a filler in a number of different munitions that can be employed for a variety of military purposes.

Appendix G
Information Repository and Administrative Record File
Location

APPENDIX G INFORMATION REPOSITORY AND ADMINISTRATIVE RECORD LOCATION

Suggested Locations

Arkansas City Public Library
120 East Fifth Avenue
Arkansas City, KS 67005
Tel: (620) 442-1280
Website: <http://arkcity.scklf.info>

Contacts:

- Mendy Pfannensteil, Director
Email: mendy@acpl.org
- Amy Cook, Assistant Director
Email: amycook@acpl.org
- Sara Baldwin, Adult and Teen Services Librarian
Email: sbaldwin@acpl.org

Library Hours

Monday-Thursday: 9 am – 8 pm
Friday-Saturday: 10 am – 6 pm
Sunday: Closed

Winfield Public Library
605 College Street
Winfield, KS 67156
Tel: (620) 221-4470
Website: <http://www.wpl.org>

Contact:

Joan Cales, Library Director
Email: library@wpl.org

Library Hours

Monday-Thursday: 9 am – 86 pm
Friday: 9 am – 6 pm
Saturday: 10 am – 6 pm
Sunday: 1 pm – 5 pm